

# Privacy Policy

We take privacy seriously and that's why Levercode urges you to read this privacy policy carefully.

Your personal data is collected and processed by the company Levercode OÜ (registry number 12334812).

## **1. Levercode collects and processes personal data of:**

1.1. People who visit the Levercode website at [www.levercode.com](http://www.levercode.com) and who use the "Contact us" feature.

## **2. The types of information Levercode may collect are as follows:**

2.1. Contact information, such as your name, mailing address and telephone number.

2.2. Technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform.

2.3. Information Levercode receives from other sources.

## **3. Levercode may use your information as follows:**

3.1. Prevent potentially prohibited or illegal activities.

3.2. Personalize, measure and improve Levercode website.

3.3. Deliver marketing and promotional offers on behalf of Levercode via email.

3.4. Contact you with regards to made inquiries.

## **4. The method of collecting personal data:**

4.1. Levercode collects data on the names and e-mail addresses of Levercode website visitors or inquiry makers during the process of visiting the Levercode website or making an inquiry.

## **5. Disclosure of Client's information: Levercode may share your information with selected third parties including:**

5.1. Affiliates, business partners, suppliers and sub-contractors for the performance of any contract Levercode enter into with them or you.

5.2. Analytics and search engine providers that assist us in the improvement and optimization of Levercode's site.

5.3. If Levercode is under a duty to disclose or share your personal data in order to comply with any legal obligation or to protect the rights, property, or safety of Levercode, Levercode's customers, or others. This includes exchanging information with other companies and organizations for the purposes of fraud protection.

5.4. To assist Levercode in conducting or co-operating in investigations of fraud or other illegal activity where Levercode believes it is reasonable and appropriate to do so.

5.5. To prevent and detect fraud or crime.

**6. Cookies: The Levercode website does not use cookies.**

Cookies" are data files that are placed on your device or computer and often include an anonymous unique identifier. For more information about cookies, and how to disable cookies, visit <http://www.allaboutcookies.org>.

Cookie name	Purpose	Expiry
_ga	Google Analytics cookies, which are used to measure the network traffic on our website	24 hours
_gid		2 years
_gat		1 minute

**7. Client's rights:**

7.1. Client has the right to ask Levercode to not process Client's personal data for marketing purposes by contacting Levercode at [info@levercode.com](mailto:info@levercode.com).

7.2. Subject to applicable laws, you may have the right to access information Levercode has about you. Your right of access can be exercised in accordance with the relevant data protection legislation. Any access request may be subject to a fee to meet Levercode's costs in providing you with details of the information Levercode holds about you.

**8. Term of retention of personal data:**

Levercode will store data for as long as it is necessary to provide services to you and others, including those described above. Information associated with you will be kept for as long as we no longer need the data.